



# Preschool Tuition Agreement Form

## School Year 2024-2025

Family Name: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Children: \_\_\_\_\_

Address: \_\_\_\_\_

### 2024-2025 Tuition Rates

Registration Fee: Current Families \$200 per student, New Families \$250 per student - This is a **non-refundable fee** due upon submission of all paperwork and class/schedule acceptance.

**Costs listed are per month** and payable on a ten-month billing cycle starting in August 2024 and ending in May 2025. \*18 month old class is only available on T TH and until 11:30 or 12:30\*.

Classes are assigned on a first-come, first-served basis.

<b>TH Classes 18 month - 5 year olds</b>	<b>2 day costs</b>	<b>MWF Classes 2 years – 5 year olds</b>	<b>3 day costs</b>	<b>Monday-Friday 2 years – 5 year olds</b>	<b>5 day costs</b>
TH am- 8:30-11:30	\$355	MWF am - 8:30-11:30	\$465	M-F am - 8:30-11:30	\$725
TH lunch- 8:30-12:30	\$450	MWF lunch - 8:30-12:30	\$610	M-F lunch - 8:30-12:30	\$945
TH all day- 8:30-2:45	\$580	MWF all day - 8:30-2:45	\$810	M-F all day - 8:30-2:45	\$1185

### Tuition Discounts and Assistance

There are no discounts available for our preschool program for pre-payment of tuition fees or for church membership. However, Shepherd of the Desert Preschool has established emergency assistance designed to assist families who have lost employment or incurred other hardships which impact their ability to pay tuition. These dollars are awarded based upon individual financial situations. Please see the Preschool Director if you experience a hardship and are in need of such assistance.

### Refund and Policies Agreement

I/We promise to pay the full tuition amount. If I/we miss a tuition payment, I/we will receive notice. If the remaining debt persists, enrollment may be suspended or ended. Enrollment for the following 2025-2026 school year is subject to full payments of the 2024-2025 tuition and fees by May 31, 2025.

Preschool tuition is collected on a ten month cycle. All tuition payments will be processed through our FACTS Tuition Management Program. Parents must set up their account by July 10<sup>th</sup>, 2024. Tuition payments will be

automatically debited from the authorized checking or savings account on the first day of the month starting August 2024 through the following May 2025. If funds are not available on the 1<sup>st</sup> of the month, FACTS will charge a NSF fee. If tuition is not paid by the 15<sup>th</sup>, an additional late fee will be assessed. If payment is not received by the end of the month, your child will be unable to attend classes until payment arrangements have been made with the school office.

**All Registration/Enrollment fees are non-refundable.** If you need to disenroll, a thirty-day, written notice is required for withdrawal. A portion of the tuition for the following month of enrollment may be refundable with a 30 day, written advance notice submitted to the Preschool Director.

Shepherd of the Desert Lutheran Preschool admits students of any race, color, nationality or ethnic origin, making available to all of its students the rights, privileges, and activities associated with the program. Additionally, Shepherd of the Desert does not discriminate on the basis of race, color, nationality or ethnic origin in administration of its educational policies, admissions policies, tuition assistance, loan programs and other school-administered programs.

False or misleading information, if later revealed as such, constitutes grounds for dismissal.

### Signature and Policy Acknowledgement

\_\_\_\_\_  
*Father's Signature or Legal Guardian & Date*

OR

\_\_\_\_\_  
*Mother's Signature or Legal Guardian & Date*